

## LANE ELECTRIC'S NET METERING & SOLAR PV PROCESS

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Below are the steps required in order to initiate net metering and receive incentives for solar PV or other renewable energy generation through Lane Electric:

1. **PROPOSAL** - Provide a proposal (copy of contractor's proposal) including:
  - a. System design information (e.g. SUN CHART AND TSRF)
  - b. Any equipment cutsheets that are available
  - c. Single line electrical drawing
  - d. Nameplate or STC power rating
  - e. Estimated annual production
  - f. Cost estimate
2. **PROPOSAL REVIEW** - Lane Electric will review the proposal and get back to you with any questions
3. **AUTHORIZATION** – After the project is reviewed you will be notified of project approval
4. **SYSTEM INSTALLATION** – After authorization, system installation may begin
5. **FINAL PAPERWORK** – Once installation is complete, final paperwork is submitted to Lane Electric including:
  - a. Final contractor invoice (or receipts if it is a home owner installation)
  - b. Final electrical inspection documentation
  - c. Completion *Policy 311 Net Metering Agreement*
6. **GENERAL MANAGER APPROVAL** - Upon receiving the member signed agreement, it will be reviewed and signed by the General Manager
7. **FINAL COPY** – A final signed copy of the agreement will be sent to the homeowner for their records
8. **SERVICE ORDER** - A service order will be generated for the net meter set-up
9. **METER INSTALLATION** - The new meter will be set up sometime after the service order is sent out, depending on serviceman availability (could take up to 2 weeks in extreme cases)  
*Please do not activate the system until the Net Meter is installed and you get the ok from Lane Electric*
10. **INSPECTION** - A scheduled inspection of the installation will be made by a Lane Electric Energy Services Representative
11. **NET METERING BEGINS** – The first bill following the new meter installation will include an accounting of any surplus energy that passed back through the meter onto the grid and purchased by Lane Electric
12. **INCENTIVE PAYMENT RELEASED** - Program incentives will be paid provided all necessary requirements have been met and all paperwork is received

\*Lane Electric's current solar PV/renewable energy program incentive is \$0.50/DC Watt, maximum of \$1,000

\*Lane Electric's current rate for any surplus power that is produced from a net metered account is \$0.0353