Minutes of the Board of Directors’ Regular Meeting June 22, 2020

The Lane Electric Cooperative, Inc. (LEC) Board of Directors convened its regular board meeting on Monday, June 22, 2020 at the LEC corporate office at 787 Bailey Hill Road in Eugene, Oregon and via ZOOM meetings due to COVID-19 meeting restrictions and implementing social distancing.

Call to Order
President Knudsen Obermeyer called to order the LEC Board regular monthly meeting at 9:00 a.m. with a quorum present. Present in the meeting: LEC attorney, Charles N. Fadeley, Vice-President, Kathy Keable; Secretary, Jerry Shorey and Directors J. Ingrid Kessler, Chris Seubert and Jack Billings. Treasurer, Hugh Buermann was excused to attend to family matters.

Also present at different times in the meeting were: General Manager, Debi Wilson; Finance & Administration Manager, Susan Carter; IT Manager, Andy Cave; Operations Manager, Tony Toncray; Controller, Cynthia Scoble; Member Relations & Public Affairs Manager, Jonathan Farmer; Energy Services Representatives, John Murray and Zechariah English; and PNGC CEO, Roger Gray.

Executive Assistant, Brenda Everts, acted as recording secretary.

Approval of Agenda
President Knudsen Obermeyer asked if there were additions or amendments to the agenda. Hearing none, the agenda was approved as presented.

Approval of Minutes
President Knudsen Obermeyer asked if there were additions or corrections to the May 26, 2020, Regular Board meeting minutes. Hearing none, President Knudsen Obermeyer then declared the May 26, 2020 minutes approved as presented.

Member Input
No members present.

Safety Program Report
Operations Manager, Tony Toncray, reported on the Office and Construction & Maintenance Safety Meeting minutes that were included in the board packet. Discussion occurred. He referred to the current safety graphs and noted the days without a lost time accident. Director Billings will attend the July 8, 2020 Office Safety Meeting; Director Buermann will attend the July 23, 2020 Construction & Maintenance Safety Meeting.

Financial Report
Controller Scoble reported on LEC’s financial condition for the period ending May 2020.

Policy Review & Renewal
General Manager Wilson presented the policies scheduled for review:

- Policy 101 (Election of Officers)
- Policy 108 (Directors’ Fees & Expenses)
- Policy 204 (General Manager Compensation & Evaluation)
- Policy 208 (Employee Expense Reimbursement)
Upon motion made and seconded the **Board adopted Policy 101 (Election of Officers) as amended and presented.**

Policy 108 (Directors’ Fees & Expenses) was tabled for further discussion.

Upon motion made and seconded the **Board adopted Policy 204 (General Manager Compensation & Evaluation) as presented.**

Upon motion made and seconded the **Board adopted Policy 208 (Employee Expense Reimbursement) as amended and presented.**

**Resolution 4-20 Proposing Territorial Exchange Between EWEB and Lane Electric**

General Manager Wilson explained Resolution 4-20 is proposing a territorial exchange between Eugene Water & Electric Board and Lane Electric Cooperative. Authorization is needed to proceed with entering into an agreement with EWEB to transfer consumers in areas where established electric facilities do not align with existing OPUC boundaries. The resolution would commit the two utilities to work together to establish better defined service territories and, over time, transfer the affected electric consumers to the appropriate entity. It will also allow the utilities to work together to adjust boundaries to prevent this from happening in the future.

Upon motion made and properly seconded, it was moved to adopt Resolution 4-20, a resolution proposing territorial exchange between Eugene Water & Electric Board and Lane Electric Cooperative. Motion passed.

**Strategic Plan Update: DRAFT Mission Statement:**

Jonathan Farmer, Member Relations & Public Affairs Manager reported that staff worked together to develop a mission statement that would help guide the efforts to organize and prioritize Lane Electric’s developing strategic plan. The following draft mission statement was presented for consideration:

“Powering our rural communities by providing exceptional service and sustainable energy sources”.

Discussion followed. Upon motion made and properly seconded, it was moved to adopt the Mission Statement as presented. Motion passed.

**Reports**

*Directors: None*

*District Meetings: None*

*Scholarship Committee: Director Keable reported out the scholarship committee recipients.*

*ORECA: President Knudsen Obermeyer reported on NRECA matters.*

*NRTC: Director Seubert reported on NRTC matters.*

*NRECA: Director Kessler reported on NRECA matters*

*ACRE: Director Kessler reported on ACRE matters.*

*Travel Check In: President Knudsen Obermeyer reported the 2020 NRECA Regional Meeting in October will be held virtually this year.*

**General Manager’s Report**

General Manager Wilson updated the board on current staffing issues, NRECA’s resolution committee, and
issues affecting power supply. She also reported PNGC held their annual Strategic Planning Meeting in June in place of the regular Board Meeting and there will not be a PPC Member Forum or meeting in July. Chris Seubert is scheduled to attend the virtual July 7th PNGC Board Meeting, and there will not be a PNGC virtual Educational Session in July.

Broadband Update
General Manager Wilson recapped the steps that Lane Electric has taken utilizing the services of NRTC to determine the feasibility of offering retail broadband to LEC members along with the next steps to determine a starting point if the project proves to be feasible.

Energy Services Department Update
Energy Services Representatives, John Murray and Zechariah English provided the Board their annual update of the Energy Services Department activities. Jonathan Farmer reported that he and John Murray have been working with D + R International to develop an Electric Vehicle Program.

Market Structures
Roger Gray, PNGC CEO, presented information about power market structures that are in place in other parts of the country and how they compare to the Pacific Northwest.

Donations
General Manager Wilson reported there were no donation requests received during the month.

It was reported that following the last board meeting, Director Kessler asked to have her $200 individual donation donated to the Member Assistance Program (MAP).

President Knudsen Obermeyer reminded the other Directors of their Individual Director Donation in the amount of $200.

Agenda Topics for July 27, 2020
President Knudsen Obermeyer reviewed next meeting’s agenda items.

Executive Session
The directors along with Attorney Fadeley and General Manager Wilson entered executive session. The Board convened regular session.

Adjournment
Being no further business to come before the Board, President Knudsen Obermeyer adjourned the meeting at approximately 2:56 p.m.

__________________________________________  President  Secretary