

## LANE ELECTRIC'S NET METERING & SOLAR PV PROCESS

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Below are the steps required in order to initiate net metering and receive incentives for solar PV or other renewable energy generation through Lane Electric:

1. **PROPOSAL** - Provide a proposal (copy of contractor's proposal) including:
  - a. System design information ( SUN CHART AND TSRF)
  - b. Any equipment cutsheets that are available
  - c. Single line electrical drawing
  - d. Nameplate or STC power rating
  - e. Estimated annual production
  - f. Cost estimate
2. **PROPOSAL REVIEW** - Lane Electric will review the proposal and get back to you with any questions
3. **AUTHORIZATION** – After the project is reviewed you will be notified of project approval
4. **GENERAL MANAGER APPROVAL** - Upon receiving the member signed agreement, it will be reviewed and signed by the General Manager
5. **FINAL COPY** - You will be sent a final signed copy of the agreement for your records
6. **SERVICE ORDER** - A service order will be generated for the net meter installation
7. **METER INSTALLATION** - The new meter will be installed sometime after the service order is sent out, depending on serviceman availability
8. **SYSTEM INSTALLATION** – After the new meter is installed the system installation may begin
9. **INSPECTION** - A scheduled inspection of the installation will be made by a Lane Electric Energy Services Representative
10. **FINAL PAPERWORK** - Final paperwork is submitted to Lane Electric including:
  - a. Final contractor invoice (or receipts if it is a home owner installation)
  - b. Completion *Policy 311 Net Metering Agreement*
  - c. Completed copy of *pages 5 & 6 of the Oregon Solar Electric Tax Credit Application Form (Technician & Homeowner verification)* <http://www.oregon.gov/ENERGY/CONS/RES/tax/docs/SolarPV.pdf>
11. **NET METERING BEGINS** – The first bill following the new meter installation will include an accounting of any surplus energy that passed back through the meter onto the grid and purchased by Lane Electric
12. **INCENTIVE PAYMENT RELEASED** - Program incentives will be paid provided all necessary requirements have been met and all paperwork is received

\*Lane Electric's current solar PV/renewable energy program incentive is \$0.50/DC Watt, maximum of \$2,000

\*Lane Electric's current rate for any surplus power that is produced from a net metered account is \$0.0353